



BOARD OF COMMISSIONERS' AGENDA

Tuesday, July 24, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

In accordance with the Sunshine Act, attendees will be given the opportunity to comment on matters of concern, official action, or deliberation before the Board of Commissioners. For items not on the agenda, the Board of Commissioners will accept public comment at the beginning of each meeting. For items that are on the agenda, the Board will accept public comment prior to each official action. Persons desiring to comment should raise their hand to be recognized by the Chair. Anyone addressing the Board will be given a five-minute time period in which to do so.

IV. MEETING MINUTES

Minutes from the Tuesday, July 17, 2018 Board of Commissioners' meeting.

Action: *APPROVE the meeting minutes from July 17.*

V. CHECK RUN

Check run in the amount of \$ dated June , 2018

Action: *APPROVE the check run dated June , 2018.*

VI. ADMINISTRATOR'S REPORT

VII. REQUEST FOR PROPOSALS

A. Financial Management – General Obligation Note, Series of 2018

VIII. CONTRACTS

A. Prison

- i. Contract addendum for the extension of the Comprehensive Health Service Agreement with PrimeCare Medical to include the cost of living increase. The contract total is \$858,125.65 annually for the period of January 1, 2018 through December 31, 2018 – Dept. 333.
- ii. Intergovernmental agreement with the Pennsylvania Department of Corrections to assist with assessment of the Correctional Emergency Response Team (CERT) and chemical munitions to be current with

technology and correctional practices. There is no cost for this service. – Dept. 333.

Action: Add the contract addendum with PrimeCare Medical and the agreement with the Department of Corrections to next week's Consent Agenda.

- B. Sheriff – Contract renewal with Dr. Botti to participate in the Naloxone program. Dr. Botti will provide oversight in obtaining, carrying, and administering Naloxone in the event of an opioid overdose. The contract total is \$500.00 for the period of August 1, 2018 through July 31, 2019 – Dept. 211.

Action: Add the contract renewal with Dr. Botti to next week's Consent Agenda.

C. Human Services

- i. Transportation – Acquisition of a 2013 Ford Explorer for the Sheriff's Department fleet to replace one of their vehicles that has met its useful life. The vehicle is fully equipped with a police package including a prisoner transport cage. The vehicle will be provided as a Penn State In-Kind Service in the total all-inclusive amount of \$11,000 – Dept. 532.
- ii. *Action: Add the acquisition from Penn State University to next week's Consent Agenda.*
- iii. MH/ID/EI – D&A
 1. Contract renewal with The ARC of Centre County to provide intellectual disability services that include community residential, supported employment, home and community, and companion services. The contract total is \$157,663 which is funded as follows: State \$150,395 and County \$7,268 for the period of July 1, 2018 through June 30, 2019 – Dept. 561
 2. Contract renewal with Delafield, McGee, and Jones P.C. to provide services that include legal consultation, attendance at mental health and intellectual disability commitment hearings, as needed, and review of commitment hearing appeals. The contract total is estimated at \$5,000 which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
 3. Contract renewal with Cen-Clear Child Services, Inc. to provide outpatient mental health services that include psychiatric evaluation/medication clinic, tele-psychiatry, peer support, and family based mental health services. The contract total is \$38,500, which is funded as follows: State \$36,725 and County \$1,775 for the period of

July 1, 2018 through June 30, 2019 – Dept. 561.

Action: *Add items 1-4 to next weeks' Consent Agenda.*

IX. CONSENT AGENDA

Action: *APPROVE Consent Agenda Items A-G.*

- A. Planning – Resolution 12 of 2018 a resolution adopting a Fair Housing Policy, making known the County's commitment to the principle of Fair Housing, and describing actions it shall undertake to further fair housing – Dept. 815.
- B. Elections
 - i. Automatic maintenance contract renewal with Pitney Bowes for the DF800 folder. The contract total is \$554.04 for the period of September 1, 2018 through August 31, 2019 – Dept. 131.
 - ii. Contract renewal with Election Systems & Software, LLC for firmware/software usage agreement for M-100'S, Automart units and AIMS software. The contract total is \$14,250 for the period of September 1, 2018 through August 31, 2019 – Dept. 131.
- C. MIS/RBA – Contract renewal with CivicPlus to provide website hosting. The County has the option to redesign the web page under the agreement at no additional cost within specific limitations. The contract total is \$7,055.95 for the period of July 1, 2018 through June 30, 2019 and includes SSL certificate fees – Dept. 142.
- D. Prison – Customer service and equipment hardware agreement with PSX, Inc. for maintenance of the security camera surveillance system at the Correctional Facility. The first year is at no cost to the County and the warranty will begin on the date the RFP project is completed. The contract total is \$77,010 for the period of July 1, 2018 through June 30, 2023 – Dept. 333.
- E. Records Management – Contract renewal with Iron Mountain for offsite records management. Services include record security, transport of requested files, filing of records, and additional record management. The contract total is estimated at \$60,000 for the period of July 1, 2018 through June 30, 2019 – Dept. 143.
- F. Risk Management – Renewal of an insurance bond for the Office of Aging Farmers Market Nutrition Voucher program with Travelers Insurance. The contract total is \$1,068 for the period of August 1, 2018 through August 1, 2021 – Dept. 112.
- G. Human Services
 - i. Transportation
 - 1. Paratransit Fleet Vehicle Maintenance Contract – Dept. 531.
 - 2. Business Fleet Vehicle Maintenance Contract – Dept. 532.
 - ii. Adult Services

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1. Pennsylvania Homeless Management Information System collaborative participation agreement permitting the Office of Adult Services access to the statewide database. Access to and data entry into this database is a requirement of the department of Housing and Urban Development (HUD) all CoC/HUD grantees. There is no cost for this agreement – Dept. 501.
2. Pennsylvania Housing Finance Agency (PHFA) PHARE/RTT report. This programs funds the extension of the Homemaker Services Program. The contract total is \$26,000 which is State funded for the period of July 1, 2017 through June 30, 2018 – Dept. 501
- iii. MH/ID/ELD&A – Transition plan agreement for Centre County Early Intervention, the Central Intermediate Unit #10 and the Tyrone School District for 2018-2019. The transition plans outline the responsibility of each entity to provide transition plans for children turning three within the early intervention program. There is no cost for this agreement for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

X. DISCUSSION ITEMS

XI. RECOGNITION

XII. C-NET REQUESTS

XIII. REPORTS - ANNOUNCEMENTS

A. Voter Registration Report

B. Announcements

- i. The Centre County Board of Commissioners' Meeting scheduled for Tuesday, August 7, 2018 has been cancelled due to the Board attending the CCAP Conference in Gettysburg.
- ii. The Centre County District Attorney's Office and Centre County HOPE Initiative will host a town hall meeting to discuss the opioid epidemic. It will be held on Tuesday, July 31 at 6:30 PM at the American Philatelic Society, Bellefonte.

XIV. EXECUTIVE SESSION REPORT

XV. PUBLIC MEETING SCHEDULE

Tuesday, July 24, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, July 26, 2018

Finance Committee Meeting – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

Tuesday, July 31, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, August 2, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Retirement Board – 11:00 AM – Room 146WB

XVI. BID / PROPOSAL SCHEDULE

Thursday, July 26, 2018

Optional Pre-Bid Meeting: IFB – Courthouse Administration Office Suite Renovation

Friday, August 10, 2018

Bids Due: IFB – Courthouse Administration Office Suite Renovation

Wednesday, August 1, 2018

Mandatory Pre-Bid Meeting: IFB – Sheriff's Office Roof Replacement

Tuesday, August 14, 2018

Bid Opening: IFB – Courthouse Administration Office Suite Renovation

Friday, August 17, 2018

Bids Due: IFB – Sheriff's Office Roof Replacement

Tuesday, August 21, 2018

Bid Opening: IFB – Sheriff's Office Roof Replacement

Friday, August 24, 2018

Responses Due: RFQ – Professional Auditing Services

XVII. ELECTION ANNOUNCEMENTS

Wednesday, August 1, 2018

Last day to circulate and file nomination papers.

Wednesday, August 8, 2018

Last day for withdrawal by candidates nominated by nomination papers.

XVIII. QUESTIONS FROM THE PRESS

XIX. ADJOURNMENT